

# John Smith

## IT Project Manager

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IT Professional with over **10 years** of experience specializing in **IT department management** for international logistics companies. I can implement effective **IT strategies** at local and global levels. My greatest strength is business awareness, which enables me to permanently streamline infrastructure and applications. Looking to leverage my IT Management skills at SanCorp Inc.

## Experience

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### 2006-12 - present **Senior Project Manager**

*Seton Hospital, ME*

- Oversaw all major hospital IT projects for 10+ years, focus on cost reduction.
- Responsible for creating, improving, and developing IT project strategies.
- Implemented the highly successful Lean Training and Six Sigma projects for all employees.
- Reduced the costs of IT infrastructure maintenance by 5% in 2015 by successfully rebuilding the infrastructure.

### 2004-09 - 2006-12 **Junior Project Manager**

*Seton Hospital, ME*

- Streamlined IT logistics and administration operation cutting costs by 25%.
- Diagnosed problems with hardware and operating systems and implemented solutions to increase efficiency.
- Maintained the user database of over 30000 patients, implemented new solutions inside the dashboard.
- Managed project for lean training for all IT Support Officers.

## Education

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### 1996-09 - 2001-05 **Master of Computer Science, University of Maryland**

- Graduated Summa Cum Laude.
- Andersen Postgraduate Fellowship to study advanced nursing techniques.
- Managed a student project to develop a weekly nursing podcast.

## Skills

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**Business Process Improvement** - history of successful innovations leading to cost savings

**Vendor Management** - proven track record of managing vendors in projects with budgets of over \$1'000'000

**Project Scheduling** - over 90% of projects led were finished in due time

**Sales Analysis** - background in IT Sales with deep understanding of negotiating contracts

## Software

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Microsoft Project

Microsoft Excel

## Interests

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Avid cross country skier and cyclist.

Member of the Parent Teacher Association.