

# Dana Robertson

Dental Hygienist

## Personal Info

### Address

27407 Keyser Ridge Road  
Greensboro, NC

### Phone

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### E-mail

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Greensboro, Jan 3, 2021

Sonya R Meyer  
Dentistry Practice Owner  
Meyer Dentists  
4395 Barrington Court  
West Memphis, AR, 72301

Dear Sonya,

I noticed the job posting for a dental hygienist in the window of your clinic, and I was strongly driven to apply instantly. As a dental hygienist with 4+ years' experience and certifications in four handed dentistry, I believe I have the skills to be the second pair of eyes and hands of a dentist as excellent as yourself.

You wrote that you are searching for an employee who will not require extensive training, that is already experienced and proven. I hold an Associate's degree in dental hygiene from University of Alaska Anchorage, where I graduated with a 3.8 GPA. Later, I got certified with the DANB all the way to Certified Orthodontic Assisting level, meaning I have passed exams in Radiation Health and Safety, Infection Control, and advanced four-handed dentistry. In my current position as a dental assistant at Morgan Dentistry, I practice four-handed dentistry with Dr. Selleck for up to 20 appointments a day, ranging from 15 to 120 minutes. By developing efficient preparation and cleanup protocols, I have managed to cut downtime between appointments by almost half. This allowed me and the dentist to use this time to rest, and provide a safe and efficient treatment afterwards, instead of scrambling and rushing from one patient to the next. We have also cut down the average time taken for bridges and implants by around 15%, or 12 minutes. I believe I am the dynamic candidate you are looking for to combine with your tenured expertise.

The reason why I am so excited about applying to work at Jones Dentists is that I know how much time you commit to employee development. You pride yourself on being among the best, and I really respect that you are willing to bring all your employees up to your high standards. This is why I believe that assuming the position of your dental hygienist is the perfect opportunity for me.

When could we connect to talk about how I can help you incorporate more efficient preparation and cleanup protocols to save your valuable time?

Best Regards,

Dana Robertson  
336-460-2051  
d.robertson@resumelab.com

PS I'm also eager to tell you about how I kept my X-ray error rate below 3%.